

MINUTES OF DECEMBER 13, 2016 GENERAL MEETING
OF
BOARD OF DIRECTORS
OF
MUSEUM SCHOOL COLLABORATIVE

The Directors of the above corporation held a General Meeting on December 13, 2016, at 211 Maple Street, San Diego, California 92103, commencing at 4:15pm.

1. Roll Call

The following Directors, constituting a quorum of the Board of Directors, were present: Nick Watson, Kerry Kawamura, Perry Vasquez, John Maschino, Diana de la Pena and Donna Banzhof.

Also present: Phil Beaumont and Eileen Logue.

2. Approval of Minutes

Upon motion duly made, seconded, and, following a roll call vote, unanimously carried, the Minutes of the November 15, 2016, General Meeting of the Board of Directors of the Museum School Collaborative were approved.

3. Director's Report

- a. Prop 39 Energy Grant – Lighting Project.** The Prop 39 Energy Grant project will commence on December 19, 2016, and includes replacing all lighting fixtures in the School and adding dimmers for each classroom. The Director expects the project to be complete by December 30.
- b. ASES Grant 2017-2018 –** The Director met with Damon Beech to go over this grant. The School will work under the umbrella of, and change its fiscal agent to, San Diego County Office of Education. The Director is exploring transitioning operation of the before and after care programs to the School.
- c. CLAPADS Certification –** The School just certified CALPADS data; 43 students are unduplicated, down from 62 last year.
- d. Professional Development & Evaluations –** This process is going well and moving forward. Teachers Emily and John and the Director met after completion of self-evaluations and have prioritized the order of individual review plans.
- e. LCAP Survey – January (report cards) –** Report cards will be printed in the next few days through PowerSchool. The Director will send the LCAP Survey out after report cards to allow for inclusion of the new report cards in the Survey.
- f. SDUSD – Site Visit January 26, 2017 –** The Director recently received the Site Visit Report from 2015-2016. The Director will review the Report with the Board at a future meeting.

4. Consideration for the Approval of 1st Interim Budget – Action Item

The Board reviewed and considered the First Interim Report for FY 2016-2017 for time period July 1, 2016 through October 31, 2016. The Budget reflects reduced enrollment and an increase in Aide expenses,

Upon motion duly made, seconded, and, following a roll call vote, unanimously carried, the Board approved the First Interim Report for FY 2016-2017.

5. Consideration of Approval of Independent Audit – Action Item

Kevin Sproul from Independent Auditor Wilkinson Hadley King & Co., LLP presented the Independent Auditor’s Report for the Year Ended June 30, 2016. The Board reviewed and considered the Report, including the Finding regarding the unduplicated pupil count.

Upon motion duly made, seconded, and, following a roll call vote, unanimously carried, the Board approved the Independent Auditor’s Report for the Year Ended June 30, 2016.

6. Prop Z Update and Planning – Information and Possible Action Item

The Board went into closed session 5:16pm

The Director updated the Board on the search for property for the new School site.

The closed session ended 5:46pm.

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at pm.

Secretary

President